

CSIR JUNIOR STAFF GRADES AND REQUISITE QUALIFICATIONS FOR PROGRESSION

<u>ADMINISTRATIVE CLASS/ SECRETARIAL CLASS</u>	<u>ACCOUNTS / AUDIT / PURCHASING/ STORES CLASS</u>	<u>LABORATORY STAFF</u>	<u>FIELD/ FARM / HORTICULTURAL/ FISHERIES STAFF</u>
<p>1. CLERK GD. II – CLERK GD. I i. DBS (Secretarial Option) or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Clerk Gd. II</p>	<p>1. ACCOUNTS/AUDIT CLERK/ PURCH. CLERK/SKEEPER GD. II – ACCT./AUDIT./PURCH./STORE GD. I i. DBS (Accounting Option) or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Clerk Gd. II.</p>	<p>1. T.A. GD. II – T.A. GD. I i. Science Lab. Technician (SLT) Cert or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Tech. Assist. Gd. II</p>	<p>1. T.A. GD. II / O'SEER. GD. II – T.A. GD. I / O'SEER. GD I i. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives including one science subject)</p>
<p>2. CLERK GD. I – SNR. CLERK i. DBS (Secretarial Option) or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Clerk Gd. I</p>	<p>2. ACCTS./AUDIT./PURCH./ STORESKEEPER GD. I – SNR. ACCT./AUDIT./CLERK/ SKEEPER i. DBS (Accounting Option) or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Clerk Gd. I.</p>	<p>2. T.A. GD. I – STA. i. Science Lab. Technician (SLT) Cert II or ii. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus 3 years' service as Tech. Assist. Gd. I</p>	<p>2. TA GD. I/FARM O'SEER GD. I – S.T.A./FARM OVERSEER i. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives including one science subject) plus General Cert. in Agric. from a recognized Institution plus 3 years' service</p>
<p>3. SENIOR CLERK - ADMIN. ASST. i. Bachelor's Degree in related field plus 4 years' service as Snr. clerk</p>	<p>3. SNR. ACCT./AUDIT./PURCH./ STKEEPER – ACCT./AUDIT./PURCH ASST./ i. Bachelor's Degree in related field or ii. Professional qualification (ICAG –I, ACCA –I, CIMA – I; CISC MG – LEVEL III plus 4 years' service as Snr. clerk</p>	<p>3. SNR. TECH.ASSIST. – T.O. i. Bachelor's Degree in related field plus 4 years' service as Snr. Technical Assist.</p>	<p>3. S.T.A. /FARM OVERSEER – TECHNICAL OFFICER/ i. Bachelor's Degree in related field plus 4 years' service as STA</p>

WORKSHOP STAFF (CARPENTRY & JOINERY/ MECH. ENG & CRAFT PRAC./ ELECT./REFRIGERATION/ WELDING/ MOTOR VEH. MECH/ PLUMBING)	WORKS & MAINTENANCE STAFF	TELEPHONE EXCHANGE CLASS
<p>1. TECHNICAL ASST. GD.II – TECH. ASST. GD.I Craft Certificate of the City and Guilds of London Institute plus WASSCE/SSSCE with credits in 3 subjects including English and Maths. plus 3 years' service as tech. Assist. Gd. II</p>	<p>1. TRADESMAN GD.I / ARTISAN GD.II – ARTISAN GD.I/SUPV./TRADESMAN i. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives including Technical Drawing) plus 3 years' service as Tradesman Gd. I or ii. National Certificate / Technical Examination Unit (TEU) I plus Technician II Certificate in related field or iii. TTS Jnr. Supv. Certificate (Weija) plus WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Tradesman Gd. II</p>	<p>1. TELEPHONIST GD I – SNR TELEPHONIST i. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus Plus completed training course at a Ghana Telecom Univ. College plus 3 years' service on the post</p>
<p>2. TECHNICAL ASST. GD.I – SNR. TECH. ASST. The Advance Craft Certificate of the City and Guilds of London Institute plus WASSCE/SSSCE with credits in 3 subjects including English and Maths. plus 3 years' service as tech. Assist. Gd.I</p>	<p>2. ARTISAN GD I / TECHNICAL ASSIST. GD.I - FOREMAN i. Technical Examination Unit Technician (TEU) II Certificate / National Certificate II in related field or ii. TTS Snr/Jnr. Supv. Certificate (Weija) plus WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Tradesman/Artisan Gd. I</p>	<p>2. SNR. TELEPHONIST- PRINCIPAL TELEPHONIST i. WASSCE / SSSCE with credits in six (6) subjects (3 core subjects including English and Mathematics and 3 electives) plus Plus completed training course at a Ghana Telecom Univ. College plus 3 years' service on the post</p>
<p>3. SNR. TECHNICAL ASST. – TECH. OFFICER i. Bachelor's Degree in related field Plus 4 years' service as Snr. Tech. Assist.</p>	<p>3. FOREMAN – WORKS SUPERINTENDENT i. Bachelor's Degree in related field Plus 4 years' service as Foreman.</p>	<p>3. PRIN. TELEPHONIST – FRONT DESK OFFICER i. Bachelor's Degree in related field Plus 4 years' service as Prin. Telephonist</p>

<u>DRIVERS / DRIVER MECHANICS</u>	<u>CRAWLER TRACTOR OPERATORS</u>	<u>SECURITY</u>
<p><u>1. DRIVER GD. II – DRIVER GD.I</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Advance Craft Cert. in Motor Vehicle Mech. Works</p> <p>plus</p> <p>Valid Driver's License "D"</p> <p>plus</p> <p>Training course in Defensive Driving and 3 years' service as Driver Gd. II</p>	<p><u>1. WHEEL TRACTOR OPERATOR GD. II – WHEEL TRACTOR OPERATOR GD.I</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Advance Craft Cert. from an Agric. Mechanization School</p> <p>plus</p> <p>Valid Tractor Driver's License "E"</p> <p>plus</p> <p>3 years' service as Wheel Tractor Operator Gd. II</p>	<p><u>1. SECURITY ASST. GD. II – SECURITY ASST. GD. I</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Attain the rank of Lance Corporal in the Security Service</p> <p>or</p> <p>iii. Cert. in Security Training from Ghana Security Service</p> <p>plus</p> <p>3 years' service as Security Assist. Gd. II</p>
<p><u>2. DRIVER GD. I – TRAFFIC SUPERVISOR</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Technical Examination Unit (TEU) Technician II Certificate in Motor Vehicle Mechanics Work</p> <p>or</p> <p>iii. Snr /Jnr. Tech. Supv. Mgt. Cert. (Weija)</p> <p>plus</p> <p>valid Driver's License 'F'</p> <p>Certificates in Defensive Driving and Transport Management</p> <p>or</p> <p>iv. Prof. qualification (MVT III / Dip. In Log. & Transp. – DILT)</p> <p>plus</p> <p>3 years' service as Driver Gd. I</p>	<p><u>2. WHEEL TRACTOR OPERATOR GD. I – SNR. CRAWLER TRAC. OPE.</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Advance Craft Cert. from an Agric. Mechanization School</p> <p>plus</p> <p>Valid Driver's License "F"</p> <p>plus</p> <p>3 years' service as Wheel Tractor Operator Gd. II</p>	<p><u>2. SECURITY ASST. GD. I – SNR. SECURITY ASST.</u></p> <p>i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives)</p> <p>or</p> <p>ii. Attain the rank of Corporal in the Security Service</p> <p>or</p> <p>iii. Cert. in Security Training from Ghana Security Service</p> <p>plus</p> <p>3 years' service as Security Assist. Gd. I</p>
<p><u>3. TRAFFIC SUPERVISOR - ASST. TRANSPORT OFFICER</u></p> <p>i. Bachelor's Degree in related field</p> <p>plus</p> <p>Valid Driver's License 'F'</p> <p>plus</p> <p>4 years' service as Traffic Supervisor</p>	<p><u>3. SENIOR CRAWLER /TRACTOR OPERATOR – ASST. TRANSPORT OFFICER</u></p> <p>i. Bachelor's Degree in related field</p> <p>plus</p> <p>Valid Driver's License 'F'</p> <p>plus</p> <p>4 years' service as Senior Crawler/Tractor Operator</p>	<p><u>3. SNR. SECURITY ASST – SECURITY OFFICER</u></p> <p>i. Bachelor's Degree in related field</p> <p>plus</p> <p>4 years' service as Senior Security Assist.</p>

<u>BINDERY STAFF</u>	<u>LIBRARY CLASS</u>	<u>DRAUGHTSMEN</u>
<p><u>1. BINDERY ASSISTANT GD. II – BINDERY ASST. GD. I</u> i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Bindery/ Printing Assist. Gd. II</p>	<p><u>1. LIBRARY CLERK / ASSIST. II – LIBRARY CLERK / ASSIST. GD. I</u> i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Library Clerk / Assist. Gd. II</p>	<p><u>1. DRAUGHTSMAN GD. II – DRAUGHTSMAN GD.I</u> i. WASSCE/SSSCE with credit in 6 subjects (3 core including English Language, Science, Mathematics and 3 electives), plus Proficiency Certificate in Architectural Draughtsmanship or ii. Construction Tech. Certificate (CTC) I or other related professional certificates plus 3 years' service as Draughtsman Gd.II</p>
<p><u>2. BINDERY ASSISTANT GD.I-SNR. BINDERY ASST.</u> i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Bindery/ Printing Assist. Gd. I</p>	<p><u>2. LIBRARY ASSISTANT / CLERK GD. I – SENIOR LIBRARY CLERK</u> i. WASSCE/SSSCE with credits in 6 subjects (3 core subjects including English Language and Mathematics and 3 electives plus 3 years' service as Library Clerk / Assist. Gd. I</p>	<p><u>2. DRAUGHTSMAN GD.I – JNR. DRAUGHTSMAN</u> . WASSCE/SSSCE with credit in 6 subjects (3 core including English Language, Science, Mathematics and 3 electives), plus Proficiency Certificate in Architectural Draughtsmanship or ii. Construction Tech. Certificate (CTC) I or other related professional certificates plus 3 years' service as Draughtsman Gd.I</p>
<p><u>3. SNR. BINDERY ASSISTANT – ASST. BINDER</u> i. Bachelor's Degree in related field Plus 4 years' service as Snr. Bindery/ Printing Assist</p>	<p><u>3. SENIOR LIBRARY CLERK – LIBRARY ASSISTANT</u> i. Bachelor's Degree in related field Plus 4 years' service as Snr. Library Clerk</p>	<p><u>3. JUNIOR DRAUGHTSMAN- DRAUGHTSMAN</u> i. Bachelor's Degree in related field Plus 4 years' service as Jnr. Draughtsman</p>

CSIR SENIOR STAFF GRADES AND REQUISITE QUALIFICATIONS FOR PROGRESSION

ADMINISTRATIVE CLASS	ACCOUNTING / AUDITING CLASS	STORES / PURCHASING CLASS
<p>1. <u>ADMIN. ASST. – SNR. ADMIN. ASST.</u></p> <p>i. Bachelor's Degree in relevant field or ii. Professional qualification (ICSA- cert, etc) plus One technical report on records of activities undertaken since last promotion plus 4 years' service as Admin. Assistant plus Interview</p>	<p>1. <u>ACCOUNTING/AUDITING ASST. – SNR. ACCOUNTING/AUDITING ASST./</u> i. Bachelor's Degree in relevant field or ii. Professional qualification Level II (ICAG/ ACCA/ CIMA) plus One technical report on records of activities undertaken since last promotion plus 4 years' service as Acct./ Auditing. Assistant plus Interview</p>	<p>1. <u>STORES SUPT. / PURCH. ASSISTANT – SNR. STORES SUPT. / PURCH. ASSISTANT</u> i. Bachelor's Degree in relevant field or ii. Professional qualification (Adv. Dip. In Logistics and Supply Chain Mgt. – CISCMG Level 4) Cert. plus One technical reports on records of activities undertaken since last promotion plus 4 years' service as Stores Supt./Purch. Assistant plus Interview</p>
<p>2. <u>SNR. ADMIN. ASST – PRIN. ADMIN ASST</u></p> <p>i. Bachelor's Degree in relevant field or ii. Professional qualification (ICSA-final cert, etc) plus Two technical reports on records of activities undertaken since last promotion plus 4 years' service as Snr. Admin. Assistant plus Interview</p>	<p>2. <u>SNR. ACCOUNTING/AUDITING/ ASST./ – PRIN. ACCOUNTING/AUDITING ASST./</u> i. Bachelor's Degree in relevant field or ii. Professional qualification Level II (ICAG/ ACCA/ CIMA) plus Two technical reports on records of activities undertaken since last promotion plus 4 years' service as Snr. Acct./ Auditing. Assistant plus Interview</p>	<p>2. <u>SNR. STORES SUPT. / PURCH. ASSISTANT – PRIN. STORES SUPT. / PURCH. ASSISTANT</u> i. Bachelor's Degree in relevant field or ii. Professional qualification (Adv. Dip. In Logistics and Supply Chain Mgt. – CISCMG Level 4) Cert. plus Two technical reports on records of activities undertaken since last promotion plus 4 years' service as Snr. Stores Supt./Purch. Assistant plus Interview</p>
<p>3. <u>PRIN. ADMIN. ASST. – CHIEF ADMIN. ASST</u></p> <p>i. Bachelor's Degree in relevant field or ii. Professional qualification (ICSA-final cert, etc) plus Three technical reports on records of activities undertaken since last promotion plus 5 years' service as Prin. Admin. Assistant plus Interview</p>	<p>3. <u>PRIN. ACCOUNTING/AUDITING ASST./ – CHIEF ACCOUNTING/AUDITING ASST./</u> i. Bachelor's Degree in relevant field or ii. Professional qualification Level II (ICAG/ ACCA/ CIMA) plus Three technical reports on records of activities undertaken since last promotion plus 5 years' service as Prin. Acct. / Auditing. Assistant plus Interview</p>	<p>2. <u>PRIN. STORES SUPT. / PURCH. ASSISTANT – CHIEF STORES SUPT. / PURCH. ASSISTANT</u> i. Bachelor's Degree in relevant field or ii. Professional qualification (Adv. Dip. In Logistics and Supply Chain Mgt. – CISCMG Level 4) Cert. plus Three technical reports on records of activities undertaken since last promotion plus 4 years' service as Prin. Stores Supt./Purch. Assistant plus Interview</p>

PRINTING/BINDERY CLASS	DRAUGHTSMAN CLASS	TECHNOLOGIST CLASS
<p>1. <u>ASST. BINDER – SNR. ASST. BINDER</u> Bachelor's Degree in relevant field plus one technical report on records of activities undertaken since last promotion plus 4 years' service as Assistant Binder plus Interview</p>	<p>1. <u>DRAUGHTSMAN – SNR. DRAUGHTSMAN</u> Bachelor's Degree in relevant field plus one technical report on records of activities undertaken since last promotion plus 4 years' service as Draughtsman plus Interview</p>	<p>1. <u>TECHNOLOGIST – SNR. TECHNOLOGIST</u> MSc. / MTech in relevant discipline accepted by National Accreditation Board (NAB) plus 3 Technical Reports plus 4 years' service as Technologist plus Interview</p>
<p>2. <u>SNR. ASST. BINDER – PRIN. ASST. BINDER</u> Bachelor's Degree in relevant field plus Two technical reports on records of activities undertaken since last promotion plus 4 years' service as Snr. Assistant Binder plus Interview</p>	<p>2. <u>SNR. DRAUGHTSMAN – PRIN. DRAUGHTSMAN</u> Bachelor's Degree in relevant field plus Two technical reports on records of activities undertaken since last promotion plus 4 years' service as Snr. Draughtsman plus Interview</p>	<p>2. <u>SNR. TECHNOLOGIST – PRIN. TECHNOLOGIST</u> MSc. / MTech in relevant discipline accepted by National Accreditation Board (NAB) plus 3 Technical Reports plus 4 years' service as Snr. Technologist plus Interview</p>
<p>3. <u>PRIN ASST. BINDER - CHIEF ASST. BINDER</u> Bachelor's Degree in relevant field plus Three technical reports on records of activities undertaken since last promotion plus 5 years' service as Prin. Assistant Binder plus Interview</p>	<p>3 <u>PRIN. DRAUGHTSMAN – CHIEF DRAUGHTSMAN</u> Bachelor's Degree in relevant field plus Three technical reports on records of activities undertaken since last promotion plus 5 years' service as Prin. Draughtsman plus Interview</p>	<p>3. <u>PRIN. TECHNOLOGIST – CHIEF TECHNOLOGIST</u> MSc. / MTech in relevant discipline accepted by National Accreditation Board (NAB) plus 4 Refereed Journal Papers plus Two (2) copies each of three (3) Technical Reports on Activities performed plus 5 years' service as Prin. Technologist And Any other publications (poster presentations, Technical Reports, Manual, etc)</p>

TECHNICAL/TECHNICIAN /FARM / LABORATORY CLASS	ESTATE CLASS	LIBRARY CLASS
<p>1. <u>TECH. OFFICER – SNR. TECH. OFFICER</u> Bachelor's Degree in relevant field plus one technical report on records of activities undertaken since last promotion Plus 4 years' service as Technical Officer plus Interview</p>	<p>1. <u>ESTATE ASSIST – SNR. ESTATE ASSIST</u> Bachelor's Degree in relevant field plus one technical report on records of activities undertaken since last promotion Plus 4 years' service as Estate Assistant plus Interview</p>	<p>1. <u>LIBRARY ASST. – SENIOR LIBRARY ASST.</u> Bachelor's Degree in relevant field plus one technical report on records of activities undertaken since last promotion Plus 4 years' service as Library Assistant plus Interview</p>
<p>2. <u>SNR. TECH. OFFICER –PRIN. TECH. OFFICER</u> Bachelor's Degree in relevant field plus Two technical reports on records of activities undertaken since last promotion Plus 4 years' service as Snr. Technical Officer plus Interview</p>	<p>2. <u>SNR. ESTATE ASSIST – PRIN. ESTATE ASSIST</u> Bachelor's Degree in relevant field plus Two technical reports on records of activities undertaken since last promotion Plus 4 years' service as Snr. Estate Assistant plus Interview</p>	<p>2. <u>SNR. LIBRARY ASST. – PRIN. LIBRARY ASST.</u> Bachelor's Degree in relevant field plus Two technical reports on records of activities undertaken since last promotion Plus 4 years' service as Snr. Library Assistant plus Interview</p>
<p>3. <u>PRIN. TECH. OFFICER – CHIEF. TECH. OFFICER</u> Bachelor's Degree in relevant field plus Three technical reports on records of activities undertaken since last promotion Plus 5 years' service as Prin. Technical Officer plus Interview</p>	<p>3. <u>PRIN. ESTATE ASSIST – CHIEF ESTATE ASSIST.</u> Bachelor's Degree in relevant field plus Three technical reports on records of activities undertaken since last promotion Plus 5 years' service as Prin. Estate Assistant plus Interview</p>	<p>3. <u>PRIN. TECH. OFFICER – CHIEF. TECH. OFFICER</u> Bachelor's Degree in relevant field plus Three technical reports on records of activities undertaken since last promotion Plus 5 years' service as Prin. Library Assistant plus Interview</p>

TRANSPORT STAFF	SECURITY CLASS	MARKETING CLASS
<p>1. ASST. TRANSPORT OFFICER – SNR. ASST. TRANSPORT OFFICER</p> <p>i. Bachelor's Degree in relevant field</p> <p>or</p> <p>ii. Professional qualification (Advance Dip. in Logistics and Transportation – ADILT)</p> <p>plus</p> <p>One technical report on records of activities undertaken since last promotion</p> <p>plus</p> <p>Prof. Driver's License 'F'</p> <p>plus</p> <p>4 years' service as Assist. Transp. Officer</p> <p>plus</p> <p>Interview</p>	<p>1. SECURITY OFFICER – SNR. SECURITY OFFICER</p> <p>i. Bachelor's Degree in relevant field and Military Academy Training</p> <p>or</p> <p>ii. Professional qualification (attained the rank of Lieutenant or its equivalent in the Security Service)</p> <p>plus</p> <p>One technical report on records of activities undertaken since last promotion</p> <p>plus</p> <p>4 years' service as Security Officer</p> <p>plus</p> <p>Interview</p>	<p>1. MKT.ASSIST – SNR. MKT.ASSIST</p> <p>i. Bachelor's Degree in Marketing</p> <p>plus</p> <p>ii. Professional qualification in Marketing (CIM, etc)</p> <p>plus</p> <p>One technical report on records of activities undertaken since last promotion</p> <p>plus</p> <p>4 years' service as Marketing Assistant</p> <p>plus</p> <p>Interview</p>
<p>2. SNR. ASST. TRANSPORT OFFICER – PRIN. ASST. TRANSPORT OFFICER</p> <p>i. Bachelor's Degree in relevant field</p> <p>or</p> <p>ii. Professional qualification (Advance Dip. in Logistics and Transportation – ADILT)</p> <p>plus</p> <p>Two technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>Prof. Driver's License 'F'</p> <p>plus</p> <p>4 years' service as Snr. Assist. Transp. Officer</p> <p>plus</p> <p>Interview</p>	<p>2. SNR. SECURITY OFFICER – PRIN. SEC. OFFICER</p> <p>i. Bachelor's Degree in relevant field and Military Academy Training</p> <p>or</p> <p>ii. Professional qualification (attained the rank of Lieutenant or its equivalent in the Security Service)</p> <p>plus</p> <p>Two technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>4 years' service as Snr. Security Officer</p> <p>plus</p> <p>Interview</p>	<p>2. SNR. MKT.ASSIST – PRIN. MKT.ASSIST.</p> <p>i. Bachelor's Degree in Marketing</p> <p>plus</p> <p>ii. Professional qualification in Marketing (CIM, etc)</p> <p>plus</p> <p>Two technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>4 years' service as Marketing Assistant</p> <p>plus</p> <p>Interview</p>
<p>3. PRIN. ASST. TRANSPORT OFFICER – CHIEF ASST. TRANSPORT OFFICER</p> <p>i. Bachelor's Degree in relevant field</p> <p>or</p> <p>ii. Professional qualification (Advance Dip. in Logistics and Transportation – ADILT)</p> <p>plus</p> <p>Three technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>Prof. Driver's License 'F'</p> <p>plus</p> <p>5 years' service as Prin. Assist. Transp. Officer</p> <p>plus</p> <p>Interview</p>	<p>3. PRIN. SEC. OFFICER – CHIEF SEC. OFFICER</p> <p>i. Bachelor's Degree in relevant field and Military Academy Training</p> <p>or</p> <p>ii. Professional qualification (attained the rank of Lieutenant or its equivalent in the Security Service)</p> <p>plus</p> <p>Three technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>5 years' service as Prin. Security Officer</p> <p>plus</p> <p>Interview</p>	<p>3. PRIN. MKT.ASSIST. – CHIEF MKT.ASSIST</p> <p>i. Bachelor's Degree in Marketing</p> <p>plus</p> <p>ii. Professional qualification in Marketing (CIM, etc)</p> <p>plus</p> <p>Three technical reports on records of activities undertaken since last promotion</p> <p>plus</p> <p>5 years' service as Prin. Marketing Assistant</p> <p>plus</p> <p>Interview</p>

WORKS/MAINTENANCE CLASS	PUBLIC RELATIONS CLASS	INFORMATION, COMMUNICATION & TECHNOLOGY (ICT) CLASS
<p>1. <u>WORKS SUPT. – SNR. WORKS SUPT.</u></p> <p>i. Bachelor's Degree in relevant field plus</p> <p>One technical report on records of activities undertaken since last promotion plus</p> <p>4 years' service as Works Superintendent / Clerk of Works plus</p> <p>Interview</p>	<p><u>PUBLIC RELATIONS ASSIST – SNR. PUBLIC RELATIONS ASSIST.</u></p> <p>i. Bachelor's Degree in relevant field or</p> <p>ii. Professional qualification in related field plus</p> <p>One technical report on records of activities undertaken since last promotion plus</p> <p>4 years' service as Public Relations Assist. plus</p> <p>Interview</p>	<p><u>ICT ASSIST – SNR. ICT. ASSIST</u></p> <p>i. Bachelor's Degree in Computer Science or its equivalent or</p> <p>ii. Professional qualification in related field plus</p> <p>One technical report on records of activities undertaken since last promotion plus</p> <p>4 years' service as ICT Assist. plus</p> <p>Interview</p>
<p>2. <u>SNR. WORKS SUPT. – PRIN. WORKS SUPT.</u></p> <p>Bachelor's Degree in relevant field plus</p> <p>Two technical reports on records of activities undertaken since last promotion plus</p> <p>4 years' service as Senior Works Superintendent / Clerk of Works plus</p> <p>Interview</p>	<p><u>SNR. PUBLIC RELATIONS ASSIST – PRIN. PUBLIC RELATIONS ASSIST.</u></p> <p>i. Bachelor's Degree in relevant field or</p> <p>ii. Professional qualification in related field plus</p> <p>Two technical reports on records of activities undertaken since last promotion plus</p> <p>4 years' service as Snr. Public Relations Assist. plus</p> <p>Interview</p>	<p><u>SNR. ICT ASSIST – PRIN. ICT. ASSIST</u></p> <p>i. Bachelor's Degree in Computer Science or its equivalent or</p> <p>ii. Professional qualification in related field plus</p> <p>Two technical reports on records of activities undertaken since last promotion plus</p> <p>4 years' service as Snr. ICT Assist. plus</p> <p>Interview</p>
<p>3. <u>PRIN. WORKS SUPT. – CHIEF WORKS SUPT.</u></p> <p>Bachelor's Degree in relevant field plus</p> <p>Three technical reports on records of activities undertaken since last promotion plus</p> <p>5 years' service as Prin. Works Superintendent / Clerk of Works plus</p> <p>Interview</p>	<p><u>PRIN. PUBLIC RELATIONS ASSIST – CHIEF PUBLIC RELATIONS ASSIST.</u></p> <p>i. Bachelor's Degree in relevant field or</p> <p>ii. Professional qualification in related field plus</p> <p>Three technical reports on records of activities undertaken since last promotion plus</p> <p>5 years' service as Prin. Public Relations Assist. plus</p> <p>Interview</p>	<p><u>SNR. ICT ASSIST – PRIN. ICT. ASSIST</u></p> <p>i. Bachelor's Degree in Computer Science or its equivalent or</p> <p>ii. Professional qualification in related field plus</p> <p>Three technical reports on records of activities undertaken since last promotion plus</p> <p>5 years' service as Prin. ICT Assist. plus</p> <p>Interview</p>